

The public library of Gent : main library and 15 branch libraries

Everybody is welcome

- to choose books, music or films you want to borrow
 - to read a newspaper or magazine
 - to work or study, with or without pc, alone or in group
 - to consult the internet
 - to read and send e-mails
 - to practise for your driver's licence
 - to have a drink or a snack in the literary café (in the main library)
 - to look up in books, periodicals, Mediargus (newspaperarchive) and other databases
 - to listen to a story, attend a lecture or visit an exhibition
- www.gent.be/bibliotheek

Registration

Membership is free of charge on presentation of your identity papers.

Borrowing

Maximum per library card:

- 5 books / 5 comic books / 5 periodicals / 5 sheet music / 5 CDs
- 2 CD-Roms/DVD-Roms / 2 language courses / 2 DVDs / 2 video's
- 2 "sprinters" (selection of up-to-date books, only in the main library)

Borrowing is free.

The loan period is 4 weeks (except for "sprinters" = 1 week).

Items can be renewed once (not for DVDs, "sprinters" and reserved items).

If you're late, you have to pay 0,30 euro per item per day
(under 13 years old 0,20 euro).

Your loan receipt mentions the due date of your borrowed items.

On www.gent.be/bibliotheek > Mijn bibliotheek you can check which items you borrowed and when they are due.

Adults can also borrow in the youth library.

It's possible to borrow simultaneously in the main library and the branch libraries.

Renewing

The loan period can be renewed only once.

To renew you need your library card. You can renew:

- in the library: at the lending desk or at the computer terminals
 - online: www.gent.be/bibliotheek > mijn bibliotheek
 - by phone: Gentinfo 09 210 10 10 (monday till saturday 8am -7pm)
- DVDs, "sprinters" and reserved titles can't be renewed.

Returning

Bring the borrowed items back in time:

- during opening hours: at the lending desk in the library
- before and after opening hours: in the bring back box of the main library and some branch libraries (see list)

Please return the items to the location where you borrowed them.

If you're late, you pay 0,30 euro per item per day (under 13 years old: 0,20 euro).

Making reservations

With your library card you can reserve what isn't currently available. You can make a reservation :

- in the library : at the information desks or at the computer terminals.
- online : www.gent.be/bibliotheek catalogus
- by phone : Gentinfo 09 210 10 10 (monday till saturday 8am-7pm)

A reservation costs 1 euro (free for children under 13 years old).

“Sprinters” can't be reserved.

Internet

Consulting internet is free for members of the library.

- in the main library: maximum 2 hours per day (in the youth library: one hour).
- in the branch libraries: maximum half an hour per day.

Don't forget to bring your library card to log in or to make a reservation.

A print costs 0,10 euro.

Made to measure

There are special lending rules for :

- schools and organisations
- less mobile members: books can be delivered at home.

For more information you can consult our website or phone: 09 266 70 00.

Loss or damage

Is your library card lost or stolen ? Contact the library immediately to block your card, so misuse can be avoided. A new card costs 8 euro (4 euro for children under 13 years old).

For any loss or damage of borrowed items you have to pay a compensation, which can by no means be repaid. Please make sure the borrowed items are intact, if not contact a member of the library staff.

Copying

Photocopiers are available in the main library and the branch libraries. A copy costs 0,10 euro.

Further questions ?

The library staff will gladly help you.

The full text of the library rules is available on the website or at the information desk.
Stad Gent – Stedelijke Openbare Bibliotheek - Januari 2009 - V.U. Lieven Decaluwe, Botermarkt 1, 9000 Gent